Be Respectful		Cafeteria  Eat your own food Wait your turn in lunch line Use quiet voices Raise your hand if you need something or to be dismissed Say please, thank, and excuse me Chew with mouth closed Wipe mouth with napkin	•	Playground Take turns with playground equipment Follow game rules Listen to adults' directions	•	Bathroom Knock on stall door Give others privacy Use quiet voices Clean up after yourself	•	Office Say "please" and "thank you" Use an appropriate tone of voice Answer questions when asked Sit patiently on the chair or bench	•	Hallway Quiet Door holder holds door open for entering students Respect the things on the walls	•	Pick-up / Drop-off Listen to adults' directions Remove hats and hoods once inside	•	Assembly / Classroom Mouths quiet Hands in lap Listen to speaker Sit on your pockets Keep personal space	•	Bus  Listen to driver Follow Instructions Sit on your pockets Use kind words
Be Orderly / Safe	•	Keep hands and feet to self while standing in line Sit with pockets on bench and legs under the table Use kind words WALK at all times Remain seated	•	Keep hands, feet and objects to self Stay within playground boundaries Use equipment appropriately Use kind words	•	Keep feet on floor Keep water in sink Use one pump of soap Wash hands singing ABCs Dry hands with paper towel, use 1 to 3 cranks Use nearest bathroom	•	Walk into the office Keep hands, feet, and objects to self	•	WALK with body in control: Keep hands, feet, objects to self Stay to the right	•	Keep hands and feet to self Arrive to school between 8:10-8:20 Go directly to place where you will be picked up Use sidewalks and walk close to the building	•	Keep hands and feet to self Walk carefully around people	•	Keep hands and feet to self Use inside voice Be kind entering and leaving the bus Keep food and drink in backpack
Be Assistive	•	Look for opportunity to help others in need	•	Look for opportunity to help others in need	•	Look for opportunity to help others in need	•	Look for opportunity to help others in need	•	Look for opportunity to help others in need	٠	Look for opportunity to help others in need	•	Look for opportunity to help others in need	•	Make room for other students Help substitute bus drivers Keep electronics in backpacks
Be Responsible	•	Get supplies before you sit down Throw away all trash on table Check floor for trash	•	Keep play ground free of trash Return equipment to appropriate place; i.e.	•	Flush toilet after use Return to room promptly Report problems to an adult	•	Be honest Go to counter and explain why you are in the office Read a book while you wait	•	Keep hallways clean Report problems to an adult Go directly to your location	•	Report to assigned area Use a quiet voice Enter/exit using assigned door Walk in hallways	•	Participate when asked	•	Be ready for your stop Make sure you have your hat and gloves Pick up your trash / use the

Put lunchbox in	basketball, hula	•	Wait in bus line	trash can
classroom	hoop, jumprope		patiently	
basket or locker	Line up when whistle blows			
	Get help from an adult when you or someone else needs it			